

The ARRL Task Book and WCARES



WCARES Membership Participation Requirements

- The following participation requirements have been set for WCARES membership – **These are for general WCARES membership only and not for ARES membership:**
 - Each member must check in to a minimum of two nets per quarter
 - Each member must participate in one WCARES event or one sanctioned non-WCARES event yearly (the Monthly Meeting and Tuesday Chew & Chat do not count toward requirement.)

WCARES Membership Participation Requirements

- **WCARES events**

- WCARES Workshop
- A supported bike ride or walk
- Field Day
- WCARES antenna crew (tower raising, tower disassembly)
- Other WCARES training events that will be scheduled and identified

WCARES Membership Participation Requirements

- **Non-WCARES events**
 - TEMA AuxComm Event
 - NWS Severe Weather Awareness Day
 - NWS spotter classes
 - FEMA ICS online Classes (not just 100, 200, 700, 800)
 - FEMA Classroom Training
 - Other events that are identified
- Members can request that events be considered for inclusion
- Known events will be marked with an asterisk on the WCARES.org calendar.
- **Compliance will be verified quarterly and yearly**

WCARES ARES Training Requirements

- WCARES and our served agency WCEMA require members to complete the following FEMA courses to participate in events at any level above observer: IC-100, IC-200, IC700, and IC-800.
- The National ARRL Task Book requires only two of these courses each at Levels 1 and 2.
- The Task Book as developed by the ARRL is an Adobe fillable PDF document. It was designed when manual signing was the norm, but in today's world where digital signing is more the norm, there is an issue. Adobe forms can only be signed once before they are locked.
- That is why the Task Book has been split into three independent level books.

WCARES ARES Training Requirements

- These three books are provided for you to fill in your training progress on our WCARES.org site under the **Join Us** tab.
- They are all three contained within a portfolio file which you should download to your computer.
- [ARRL ARES Taskbook Portfolio WCARES.pdf](#)
- When you open the portfolio you will see the three level files for you to work with.
- PDF for Level 1 of the Task Book:
[Level 1 ARRL-ARES-FILLABLE-TRAINING-TASK-BOOK-V2 1 1.pdf](#)
- PDF for Level 2 of the Task Book:
[Level 2 ARRL-ARES-FILLABLE-TRAINING-TASK-BOOK-V2 1 1-2.pdf](#)
- PDF for Level 3 of the Task Book:
[Level 3 ARRL-ARES-FILLABLE-TRAINING-TASK-BOOK-V2 1 1-3.pdf](#)

WCARES ARES Training Requirements

The screenshot shows the WCARES website interface. At the top, the browser address bar displays 'wcares.org'. The website header includes the WCARES logo (Amateur Radio Emergency Service, Williamson County, TN) and a navigation menu with the following items: Home, About, Events, Frequencies and Nets, Library & Special Interests, Contact, **Join Us**, and Members Area. A dropdown menu is open under 'Join Us', listing: Member Participation Requirements, ARRL ARES Task Book – WCARES, Member Registration, Links, Training Classes (with a left-pointing arrow), and Emergency Ops Plan. The main content area features a featured article with the title 'Maximize your signal reception – a presentation by Tim AD4CJ'. The article text reads: 'Tim, AD4CJ talks about how to get the most out the sensitive receivers in most mod... transceivers. <https://youtu.be/8cUUvxnGM4w> In this video, Tim covers: how to fine tune how to zero-beat phone and cw signals automatic gain control (AGC) the RF-gain control pre-amps and attenuators noise-reducer and noise-blanker circuits'. A red 'Read More' button is positioned below the text. The article is dated 'Posted May 31st, 2020 by David, KK4CQD'. The browser's taskbar at the bottom shows the time as 10:58 AM.

WCARES ARES Training Requirements

- All WCARES members submitting for the basic Level 1 training need to fully complete the Level 1 book **PLUS** start the Level 2 book and include your completion of the two FEMA courses.
- Once you have filled in your information, save each file you have worked on with your call included in the name of the saved file such as: **ARRL Task Book Level 1 WB4RHO.pdf**.
- For your submittal, include books 1 and 2 that you have filled in, a pdf copy of your license, and pdf copies of the certificates for each of the courses you have completed. A pdf copy of your course transcript from FEMA can be used instead of copies of the certificates if you wish.

WCARES ARES Training Requirements

- When I get your submittal and have verified that all required material is there, I will digitally sign your Level 1 file and return it to you for your files. A separate Dropbox folder will be set up in our shared file system for each member which will include their progress files.



WCARES ARES Training Requirements

File Explorer window showing the directory structure for WCARES ARES training materials. The window title is "WB5WAJ L2". The address bar shows the path: "Dropbox > WCARES EC-AEC > Taskbook Submittals > WB5WAJ L2". The left sidebar shows a tree view of folders, with "WB5WAJ L2" selected. The main pane displays a table of files with columns for Name, Date modified, Type, and Size.

Name	Date modified	Type	Size
ARRL ARES Taskbook Portfolio - WB5WAJ.pdf	6/12/2020 9:05 AM	Adobe Acrobat Docu...	500 KB
EC-001_Course_Certificate-2.pdf	6/12/2020 8:39 AM	Adobe Acrobat Docu...	442 KB
FEMA Transcript 2-1-2020.pdf	6/12/2020 8:23 AM	Adobe Acrobat Docu...	175 KB
Ham License.png	6/12/2020 8:24 AM	PNG File	334 KB
Level 1 - ARRL-ARES-FILLABLE-TRAINING-TASK...	6/12/2020 8:53 AM	Adobe Acrobat Docu...	368 KB
Level 2 - ARRL-ARES-FILLABLE-TRAINING-TASK...	6/12/2020 8:56 AM	Adobe Acrobat Docu...	297 KB
Skywarn 2019.jpeg	6/12/2020 8:39 AM	JPEG File	1,789 KB

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WCARES ARES Training Requirements

- As you submit the following levels, you will not need to resubmit any licenses or certificates previously sent in with a lower level.
- For Levels 2 and 3 there are items that require the reviewer to verify you can perform certain tasks – send ICS forms, program radios, construct coax cables and fittings. These will be addressed individually for each person. Some may need to demonstrate the skill in person. The ICS forms and WinLink tasks are as simple as sending the reviewer a message using the forms.

QUESTIONS?